

LEE'S SUMMIT HALL OF FAME COMMITTEE CHARTER

Name of Organization:

Lee's Summit High School (LSHS) Hall of Fame Committee

Goal:

To honor LSHS graduates for their significant civic contributions, their leadership and consistent modeling of integrity for young people, and their noteworthy professional success.

To honor Lee's Summit High School graduates for their exemplary professional achievement and/or exemplary community service.

Amendments:

A consensus of the committee is needed to enact changes to the charter, voting procedures and program changes.

Responsibilities:

Confidentiality in all matters will be maintained by all committee members.

1. Design processes and activities to identify candidates for the Lee's Summit High School Hall of Fame
2. Develop and conduct induction activities including financials
3. Serve as liaison between the Lee's Summit High School, the local community, and LSHS graduates to promote recognition and a positive relationship between all constituent groups
4. Serve to keep graduates and local community members involved in collaborative activities with Lee's Summit High School
5. Continue to review and refine process of candidate selection and induction into the LSHS Hall of Fame

Representation and Membership:

LSHS alumni
LSHS staff
LSHS Principal or representative
Former or current R-7 administrators

Committee membership should consist of a maximum 15 members and should have an odd number of members.

It is the responsibility of the principal and committee chairperson to ensure adequate representation of all constituent groups indicated.

The membership should strive to reflect:

1. Diversity in age, gender, and ethnicity

2. A representation of a cross section of civic, public, and private sector leadership within our community

Tenure:

All appointed members of the Hall of Fame Committee will serve a term of three years.

There are no term limits.

When a member has missed three consecutive scheduled meetings, they should be contacted to determine if they would like to remain on the committee by the committee chairperson.

Members not wishing to renew membership on the committee should notify the principal or representative by **March 1**. The Committee will begin recruitment for new or replacement members in May. In the event of any committee member wishing not to serve, the chairperson may recruit a replacement representative.

Committee Chairperson:

The Committee Chairperson of the Hall of Fame Executive Committee will consist of a Chairperson and a Vice-Chairperson. These Chairpersons will be selected by the Principal of LSHS. The Chairperson, or Vice-Chairperson must be a staff member of LSHS. The Vice-Chairperson will preside in the Chair's absence. The Chairperson and Vice-Chair are not voting members of the committee.

Duties of the Chairperson:

The Chairperson will preside at all meetings and have a general supervision of the activities of the committee. The Vice-Chairperson will exercise all functions in the absence of the chairperson and assist the chairpersons as needed.

Meetings:

The first meeting of the LSHS Hall of Fame Committee of the academic year will be held in the fall. The regular meeting dates will be established at this time. Meetings may be held monthly, until the Hall of Fame banquet. A timeline for Hall of Fame activities will be established at the first meeting in the fall. A debrief meeting will be held no later than May 30th.

The Hall of Fame committee will utilize a consensus-building model for all committee decisions.

Appropriate sub committees may be established by the committee chairs.

The following criteria will be considered for induction into the LSHS Hall of Fame:

- The individual has achieved success in community or in civic activities and has contributed significantly to public service or society.
- The individual serves as a model of integrity for young people.
- The individual has achieved success in their career, scholastic achievements, or other significant areas.

Inductee Eligibility and Selection Process

1. Nominees must have graduated from Lee's Summit High School at least ten (10) years prior to their consideration as a candidate for induction in the Hall of Fame.

2. A maximum of five (5) nominees will be inducted each year.
3. Each Committee member will review applications of all nominees using an adopted scoring guide which reflects the criteria above.
4. During the selection process, the Committee members will use the online scoring guide to evaluate the nominees, using 0 to 5, with 5 being the highest choice.
5. The Chairperson will oversee the evaluation process and share results with the Committee.
6. The committee will review the results to determine the induction selections. The nominations must be approved by consensus of the Committee to be inducted into the Lee's Summit High School Hall of Fame.
7. In case of a tie in the online scoring results, the Committee will determine the inductees by consensus.
8. Nominee applications not selected will be considered for one (1) additional year. Applicants not selected in two (2) consecutive years may be renominated. A two (2) year wait period is required prior to renomination.
9. In the event a nominee or their representative cannot attend the ceremony, the nominee will be automatically deferred and shall be considered one of the inductees for the next consecutive year.
10. A nominee may defer induction for two years. They must be renominated for consideration after the two-year period.

Hall of Fame Dismissal

The policy on revocation from the HOF - as well as revocation of the honors bestowed on the Inductee - states that the honor of induction into the LSHS Hall of Fame can be revoked if a recipient's conduct departs from the high standards of the award and undermines the credibility, integrity and/or purpose of the induction. Induction into the LSHS Hall of Fame is based on three pillars: professional accomplishment, public service, and character. Removal from the Hall of Fame would require a majority vote by the committee. The Inductee will be notified of revocation by the committee.

REVISED: 04/2023